

AFFORDABLE INDUSTRY TRAINING PTY LTD
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Refund Policy

A refund form must be filled out and submitted for a refund to be processed. Find refund form at <https://www.affordabletruckschool.com.au/wp-content/uploads/2025/06/STUDENT-HANDBOOK-Sept-2024.pdf>. Please refer to the individual refund policy for each program below. We understand sometimes that certain situations can arise beyond your control. If this does occur outside the refund policy guidelines, then the student may ask for the RTO Manager to consider holding monies paid and to transfer into another course at a later date. The RTO Manager will consider this on a case by case situation. The RTO Manager decision is final.

All refunds if approved will be refunded within 14 days of receiving refund request. They will be refunded via cc/debit card.

Refunds for FFS (Fee for Service) and CSQ Funded Courses (excluding MC course)

10 business days notice must be given to cancel a course. If 10 business days is not given, the total amount paid is non-refundable. If 10 business days notice is given, a refund may be given, or monies used to rebook the course or a different course in.

If you have commenced your course, then no refund will apply. This includes being sent the learner guides as the start of your course.

Refunds for FFS (Fee for Service) Multi-Combination TLIC4006 Course

If you need to cancel a MC course, then at least 10 business days notice must be given in writing to admin@affordableindustrytraining.com.au. If 10 business days or more notice has been given, then a refund will be granted, less \$200 for admin fees.

If 10 business days notice has not been given, the student will receive 25% of what they have paid back. 75% of what they have paid will be kept by Affordable Industry Training for admin fees, enrolment fees and trainers fees. Please discuss this with the RTO Manager as it can be assessed on an individual basis.

If you have commenced your course, then no refund will apply. This includes being sent the learner guides as the start of your course.